

Name: Madeline Barron

Grammar	Number of errors (1 pt. each)
comma splice (CS): joining two main clauses with a comma	
run-on (R-O): running together two main clauses	
fragment (F): incomplete or dependent clause	
pronoun/antecedent agreement (P-A)	
subject/verb agreement (S-V)	
that vs. which	
who vs. whom vs. that	
passive voice/"to be" verbs vs. active voice/active verbs	
verb tense (present, past, future)	
plural form	
Spelling (Sp)/Commonly Confused Words	
its/it's (its' is not a word!)	
there/their/they're	
accept/except	
affect/effect	
all ready/already	
cite/sight/site	
principle/principal	
every day/everyday	
toward/forward/backward (no "s")	
other confused/misspelled words	
AP Style	
Capitalization:	
<i>Uppercase:</i> title as an adjective before name; trademark names; regions; World Wide Web	
<i>Lowercase:</i> academic majors (except proper nouns such as English); title as a noun before name (preceded by "the"); title after name; title without name; occupational descriptor before name; directions; board of directors; board of trustees; diseases or disorders (except proper nouns); "city" in "city of" and "state" in "state of" constructions; web; website; homepage; webpage; internet	
Numerals: spell out one-nine (exceptions: times, ages, dates, addresses)	
Abbreviations: company names; state abbreviations vs. postal abbreviations (spell out state names in running text); formal titles before names; certain months when specific day included; street, boulevard and avenue when paired with a street number; directions in postal addresses; use % when paired with a number; a.m. and p.m.	
Punctuation	
Hyphen (or no hyphen): nonprofit, not-for-profit, for-profit; email, e-commerce, e-book, website, webmaster; fundraiser, fundraise, fundraising; use in phone numbers; compound adjectives and nouns (typically use hyphen) vs. verb phrases (typically don't use hyphen)	
Commas (or no comma): no comma before coordinating conjunction (and, or) in a simple series; comma with introductory phrases of five+ words; <i>in running text:</i> use two commas to set off state names in city/state references, years in full dates and nonessential phrases/clauses	
Apostrophes: with contractions and possessives; for certain plural forms	
Colon: only after a complete sentence to set up a list or additional information (never directly after "include" or "including"); capitalize first word after colon if a sentence follows colon	
Quotation marks: around direct quotes and composition titles (except magazine and newspaper titles); with other punctuation marks (e.g., period and comma go inside quotation marks)	

To: K.A. Turner; kturner@al.com

Subject: Make an impact for autism through virtual walk/run

News Release

Help spread autism awareness by participating in the Every Step Matters Digital Walk

BIRMINGHAM, Ala., March 3, 2021 — Autism Society of Alabama (ASA) is hosting its annual [Every Step Matters](#) Digital Walk for Autism. This event will take place throughout the entire month of April, with registration closing at 11:59 p.m. on April 30. Due to COVID-19, there will not be an in-person or on-site event; therefore, participants are encouraged to walk whenever and wherever they please. The Every Step Matters [run signup website](#) provides further information regarding incentives and registration prices.

ASA's Executive Director Melanie Jones recently expressed her excitement towards the event.

"The past year was filled with so much uncertainty. At times it felt like we were fighting a losing battle," Jones said. "Despite it all, we rolled with the punches and are so excited to announce that the Every Step Matter Digital Walk for Autism is a go!"

The event allows you to create your own teams or your own walk [fundraiser](#). Participants will receive an event t-shirt in the mail.

Jenny Morris, ASA's development and marketing director, spoke briefly about upcoming activities taking place in April.

"There are a variety of ways in which you can show your support during Autism Acceptance Month in April, ranging from our Butterflies for Autism initiative to our Shine a Light for Autism initiative," Morris stated.

The Butterflies for Autism initiative requires a minimum donation of \$1 and [order form](#). Once completed, ASA will send paper butterflies to supporter(s) for display. The [Shine a Light for Autism](#) initiative encourages home owners, landmarks, and buildings across the state to show awareness by turning outdoor lights blue.

About Autism Society of Alabama

ASA has been a volunteer organization directed by its Board of Directors for over 20 years. ASA's mission is to improve services for individuals with autism spectrum

disorders and their families through education and advocacy. Every month, ASA helps approximately 600 individuals with ASD, their parents and their service providers (i.e., doctors, therapists, teachers).

For more information:

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